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6th September 2017

Dear Parent/Carer

This year we are offering Year 3 parents an **optional** additional opportunity to meet with your child's teacher, to focus on how your child is settling in to school and to pass on any information you feel we need to know. This is in addition to the 'formal' parents' evening in October for all pupils in school which will focus on your child's academic progress in the first half term.

Year 3 teachers **ONLY** will be holding parent / teacher discussions on:-

Monday 25th September 2017 between 3.45pm – 5.30pm
Thursday 28th September 2017 between 3.45pm – 5.30pm

This parents evening is optional and appointments can be booked using the online Parents Evening Booking module, through the Tucasi Online Payment and Communication system that is already widely used by most parents. You will need to have registered onto the Tucasi system to be able to book your parents evening appointment this way. Full instructions on how to use the booking system can be found on our school website under the 'Letters to Parents' link, if you have any queries or problems logging on please contact the school office.

The booking system goes live from 7.00am on Monday 11th September 2017 until 5.00pm on Monday 18th September 2017 for you to book your appointments. Any alterations after the closing date can be made via the school office.

This is the first time that we have offered such an early 'settling in' appointment for parents and we will be asking for your feedback so that we can determine whether or not to repeat it next year.

Yours sincerely,

S Bingley

Mr Silas Bingley
Year 3 Learning and Progress Leader